



SUDDHANANDA RESIDENTIAL POLYTECHNIC

(A UNIT OF SAMVIT SAGAR TRUST)

(Approved by AICTE, New Delhi & Affiliated to SCTE & VT, Odisha)

Establishment of Online Grievance Redressal Mechanism

Suddhananda Residential Polytechnic is committed to providing high-quality technical education and services to all its stakeholders. To enhance transparency, accountability, and the efficiency of our systems, the institute is implementing a formal Online Grievance Redressal Mechanism. This system is designed to address concerns promptly and fairly. This document details the framework, procedures, and responsibilities for this mechanism.

Scope of Grievances

Grievances addressed may include, but are not limited to:

- Demands for unauthorized payments or fees exceeding stipulated amounts.
- Violations of government-mandated reservation policies in admissions or staffing.
- Discrimination based on caste (SC/ST, OBC), gender, religion, minority status, or disability.
- Delays or non-payment of scholarships, stipends, or other financial aid to students.
- Denial or inadequate provision of student amenities (hostel, library, labs, etc.).
- Concerns regarding the quality of teaching, lab facilities, or curriculum relevance.
- Any form of harassment or victimization of students, including ragging and sexual harassment.
- Issues related to examination procedures, results, or certification.

Grievance Redressal Committee Composition

The committee for the academic year [2023-25] is constituted as follows:

S. No.	Name & Designation	Role in Committee
1.	Dr. Debswarup Rath, Principal	Chairperson
2.	Mr. Santoshmaya Behera, HoD Electrical Engineering	Ombudsperson
3.	Mr. Santosh Kumar Das, HoD Electrical Engineering	Member
4.	Mr. Pradeep Kumar Barik, HoD Mechanical Engineering	Member
5.	Mr. Satyabrata Nayak, HoD Automobile Engineering	Member

Institute Address:

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Khurda District, Odisha
Phone: (0671) 2856061 | 8763836509
Email: principalsrp@gmail.com

Link for the Complain:- <https://www.sgoi.org/diploma/page.php?page=contact-us>

Term & Procedures:

- The members will serve a term of two years.
- The Committee will meet as required to review submitted grievances.
- Decisions of the Committee will be communicated to the complainant via registered email, SMS, or published on the institute's grievance portal.
- The institute reserves the right to take appropriate action against individuals found to have submitted false or frivolous complaints with malicious intent.

**Dr.
Debswar
up Rath**

Digitally signed by Dr. Debswarup Rath
DN: OU=Principal, O=Suddhananda
Residential Polytechnic, CN=Dr.
Debswarup Rath, E=principalsrp@
gmail.com

Reason: I am approving this document
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Principal
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